Screen Saver Protection Guidelines

A. Introduction

Computer users should understand it is their duty to eliminate business risks arising from unauthorized access through their unattended computers.
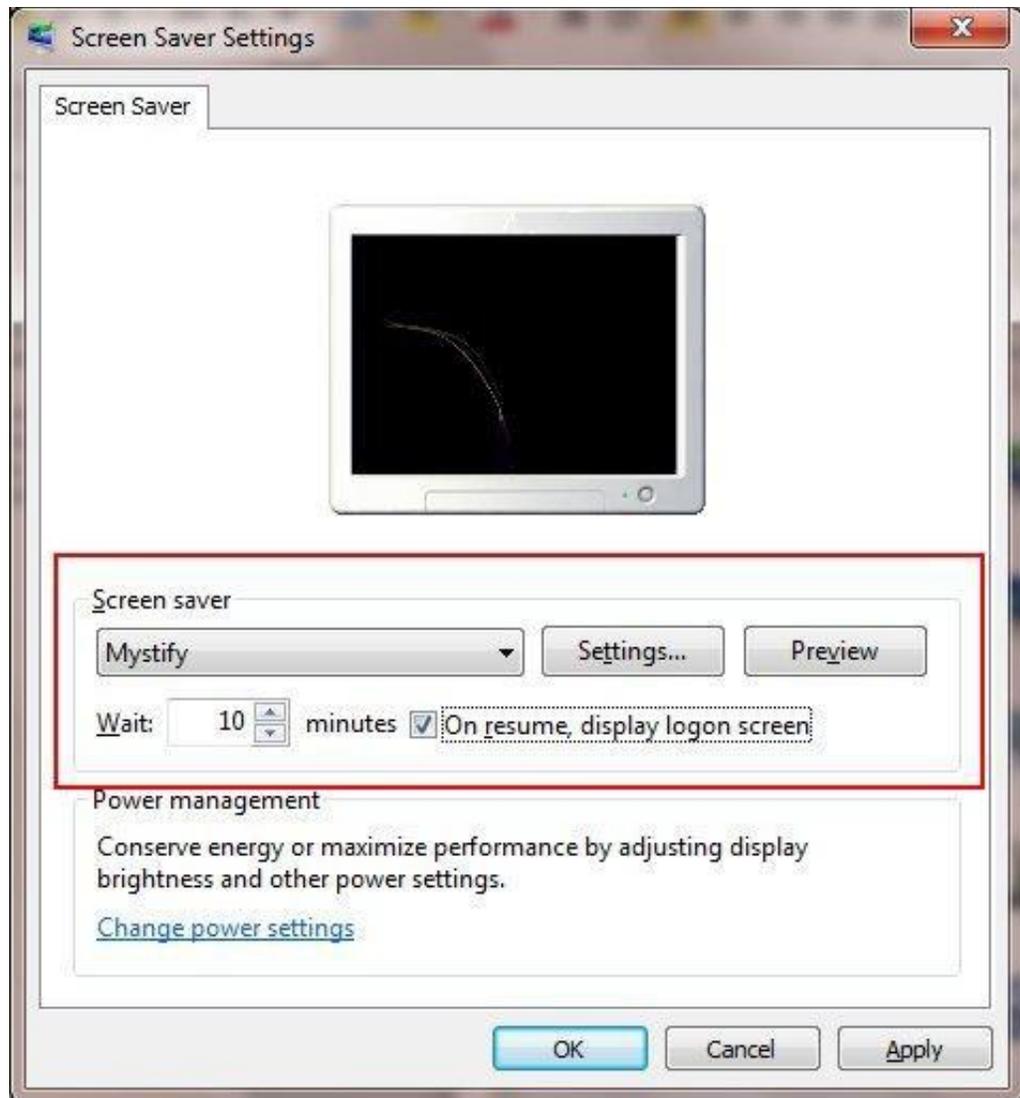
Here are two protection features a user can use to deny access from a thief or nosy coworker who might attempt to work on the computer while the user is away:

- Setting up screen saver - Screen savers can be configured to activate automatically after a preset idle time has elapsed. Upon activation, the screen saver will request for a password, only with the correct password being entered will the screen saver be terminated and the computer becomes unlocked.
- Using hot-key to lock the computer immediately. Password will be required to unlock the computer. When the computer is locked, the screen saver if set, will be activated after the preset idle time.

Followings are the steps that help you to protect your computer.

B. Setting up screen saver with password protection in Windows 10

i.   Start [icon] at the bottom left corner → Setting [icon] →Personalization → Screen Saver Settings.

ii.   Select the Screen Saver you want, set the wait time to 10 minutes and check the **"On resume, display logon screen"** checkbox

C. Hot key to activate the screen saver

You can press "**Windows Key**" + "**L**" of your keyboard to activate the screen lock and the screen saver will be started later according to the wait time you set.